



**Notice of meeting of
Edible York Ad Hoc Scrutiny Committee**

To: Councillors Funnell, D'Agorne, Galvin and Waudby
Date: Tuesday, 1 February 2011
Time: 5.00 pm
Venue: The Guildhall, York

AGENDA

- 1. Appointment of Chair**
To appoint a Chair of the Edible York Ad Hoc Scrutiny Committee.
- 2. Declarations of Interest**
At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.
- 3. Public Participation**
At this point in the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the committee's remit can do so. The deadline for registering is **Monday 31 January 2011 at 5.00pm.**
- 4. Edible York: "Creating Food Growing Space (Pages 3 - 8) Across the City" - Remit, Scope and Timetable**
This report asks Members to agree a remit, scope and timetable for the "Edible York: Creating Food Growing Space Across the City" Scrutiny Review.
- 5. Urgent Business**
Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – jayne.carr@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Written Representations
- Business of the meeting
- Any special arrangements
- Copies of reports

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Yeteri kadar önceden haber verilmesi koşuluyla, bilgilerin terümesini hazırlatmak ya da bir tercüman bulmak için mümkün olan herşey yapılacaktır. Tel: (01904) 551 550

我們竭力使提供的資訊備有不同語言版本，在有充足時間提前通知的情況下會安排筆譯或口譯服務。電話 (01904) 551 550。

اگر مناسب وقت سے اطلاع دی جاتی ہے تو ہم معلومات کا ترجمہ مہیا کرنے کی پوری کوشش کریں گے۔ ٹیلی فون (01904) 551 550

Informacja może być dostępna w tłumaczeniu, jeśli dostaniemy zapotrzebowanie z wystarczającym wyprzedzeniem. Tel: (01904) 551 550

Holding the Executive to Account

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.



Edible York: 'Creating Food Growing Space across the City' Ad Hoc Scrutiny Committee

1 February 2011

Report of the Assistant Director Governance & ICT

Edible York: 'Creating Food Growing Space across the City' – Remit, Scope and Timetable

Summary

1. This report asks Members to agree a remit, scope and timetable for the 'Edible York: Creating Food Growing Space across the City' Scrutiny Review.

Background

2. At a meeting of the Scrutiny Management Committee in December 2010 Members agreed to progress the above topic to review. Councillor D'Agorne had originally registered the topic and the Topic Assessment Form is attached at **Annex A** to this report.

Consultation

3. Councillor D'Agorne completed the Topic Assessment Form (**Annex A**) in conjunction with the Scrutiny Officer and relevant officers from several different Directorates.

Options

4. Members are asked to agree a remit, scope and timetable for the review.

Analysis

5. Members are asked to consider the information in **Annex A** to this report and agree an appropriate remit, scope and timetable for this review.
6. Members are advised that it would be good practice to have this review completed by the end of the municipal year (including submitting the final report to both Scrutiny Management Committee and the Executive). As time is very tight Members may like to consider having fewer but longer meetings and focussing the remit of the review to enable work to be completed on target.

Corporate Strategy 2009/2012

7. This topic is linked to the 'Sustainable City' aspect of the Corporate Strategy 2009/2012:

'We aim to be clean and green, reducing our impact on the environment while maintaining York's special qualities and enabling the city and its communities to grow and thrive.'

Implications

8. **Financial** – There are no known financial implications associated with the recommendations in this report, however implications may arise as the review progresses. There is a small budget of £500 allocated to all scrutiny reviews undertaken.
9. **Human Resources** – There are no Human Resources implications associated with the recommendations within this report however, implications may arise as the review progresses.
10. There are no known legal implications associated with the recommendations within this report however, implications may arise as the review progresses.
11. There are no other known implications associated with the recommendations within this report.

Risk Management

12. There are no known risks associated with the recommendations within this report. Risks may arise as the review progresses as these will be addressed within any reports to the Committee.

Recommendations

13. Members are asked to:
- Formulate a remit for the review
 - Set out the scope and timetable for the review.

Reason: To progress this review

Contact Details

Author:

Tracy Wallis
Scrutiny Officer
Scrutiny Services
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Chief Officer Responsible for the report:

Andrew Docherty
Assistant Director Governance & ICT
Tel: 01904 551004

Report Approved

Date 06.01.2011

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

None

Annexes

Annex A Topic Assessment Form

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Scrutiny Topic Assessment Form

What is the broad topic area?

Edible York: Creating food growing space across the city

What is the specific topic area?

To explore what role can the Council play in the above

Our ambitions for the review. We will:

Look at current York initiatives (Edible York, Abundance, garden sharing)

Look at current policy and performance

What are the regulatory & institutional barriers?

Undertake an audit of demand for land for the purpose of food growing (public and private & the assets we already have)

Look at good practice in other local authority areas, including the 'Incredible edible' movement

Learn how the council can work in partnership with a wide range of community groups to create resilience and community cohesion

Look at how to promote more home and community vegetable plots, composting etc

Develop a plan to make local food growing schemes happen For example: garden share, more allotments, temporary or longer term use of CYC and development land for food growing, volunteering schemes, education/ demonstration projects etc

How well do we perform at the moment?

Strong demand for allotments – some ad hoc garden sharing and parish council initiatives

First Edible York community vegetable patch near Barbican- summer 2010

Edible York launch event Nov 19th 2010

Edible York website – no promotion by the council of this initiative

No audit of what is happening across the city

Who and how shall we consult? Do we need any experts/specialists? (internal/external)

Ward Committees & Parish Councils, Edible York/Incredible Edible groups, BTCV (British Trust for Conservation Volunteers), St Nicholas Fields, Relevant CYC officers

Other possibilities include – Askham Bryan College, York Rotters, students, Allotment Associations, Joseph Rowntree Foundation; York Natural Environment Trust

Other local authorities in terms of good practice

London Assembly review - 'Cultivating the Capital' and consultees

What other help do we need? E.g. training/development/resources

Information could be gathered over a series of meetings & information gathering sessions, visits, plus community based activity in conjunction with Edible York and other named groups

How long should it take?

Approximately 6 months but this could be dependent on Member availability

What will be the outcome of any review?

The Council will have a strategy for partnership working and community engagement in developing locally grown food.

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